



CHILDCARE WORKER JOB DESCRIPTION

Job Title: Childcare Worker: MHP (Mental Health Professional)

RSA (Residential Support Associate)

Department: Residential Programs

Reports To: Program Manager

Location: Ibukun Comprehensive Community Services

Overview:

This position involves supporting at-risk youth, ages 15-19, who have experienced neglect or abuse by their caregivers. The role requires a compassionate, responsible individual dedicated to creating a safe, structured, and supportive environment.

Core Responsibilities:

1. **Behavior Monitoring & Emotional Support:** Actively monitor youth behavior and provide emotional support in line with trauma-informed care practices.
2. **Daily Living & Activities:** Assist youth with daily routines, including meal preparation, personal hygiene, recreational activities, and maintaining a clean and organized home environment.
3. **Group Facilitation:** Facilitate group sessions to promote positive social interaction, conflict resolution, and essential life skills.

Crisis Intervention:

1. **De-Escalation Techniques:** Apply Crisis Prevention Intervention (CPI) techniques in crisis situations to ensure the safety and well-being of all residents.
2. **Behavior Treatment Plans (BTP):** Follow individualized Behavior Treatment Plans for each youth, providing support aligned with the specified treatment strategies.
3. **Treatment Goals:** Aid youth in achieving goals outlined in their IM CANS treatment plans.

Documentation & Compliance:

1. **Service Notes:** Accurately document daily interactions and progress in Service Notes.
2. **Incident Reports:** Complete detailed Incident Reports as required, ensuring prompt notifications to supervisors and external stakeholders.

3. **Shift Communication:** Utilize Shift Change Communication Logs to ensure consistent information sharing among staff members.
4. **Bedroom Checks:** Conduct and document regular bedroom checks to maintain resident safety.
5. **Medication Disbursement:** Pass medication to the youth as indicated on the prescription and document the youth's compliance with his medication regimen in the medication log.

Additional Duties:

1. **Monthly Meeting Attendance:** Attend the "All-Staff Team Meetings" monthly.
2. **Training/Supervision Participation:** Engage in training sessions and group and individual monthly supervisions for internal staff.
3. **Environment Maintenance:** Clean and maintain the physical environment, ensuring rooms and common areas are safe and organized.
4. **Household Chores Supervision:** Oversee and encourage youth in completing assigned household chores.
5. **Enforcing Program Rules:** Enforce program rules, report any infractions to the supervisor, and provide reminders of consequences for both positive and negative behaviors.
6. **Youth Transportation:** Transport youth to and from off-campus activities, ensuring proper supervision during these times.
7. **Positive Reinforcement:** Emphasize the importance of boundaries and provide positive reinforcement for appropriate behaviors.
8. **Safety Assurance:** Maintain a safe, stable, and supportive environment in the group home.
9. **Other Duties:** Provide additional assigned duties related to position upon request.

Skills & Qualifications:

1. **Skills:** Empathy, resilience, knowledge of trauma-informed care, time management, punctuality, strong relationship-building abilities, and effective communication.
2. **Education:** High School Diploma or equivalent required.
3. **Experience:** Prior experience in a residential or group home setting with abused or neglected youth and youth with behavioral challenges.

Other Requirements:

1. Valid Illinois driver's license with a "State Acceptable" driving record, enabling the transportation of youth if the facility vehicle is unavailable.
2. Updated driving insurance policy on file for agency personnel records.
3. Good writing skills and literacy skills to document effectively.
4. Ability to communicate effectively with youth with special needs and demonstrate skills in working with youth served in the program.
5. Strong commitment to the mission and philosophy of Ibukun Comprehensive Community Services (ICCS).
6. High standards of honesty and integrity, serving as a credible role model for staff and youth.
7. Pass a fingerprint background check by the Department of Children and Family Services.
8. Previous residential care giver experience preferred.

Ibukun Comprehensive Community Services is an equal opportunity employer committed to diversity, equity, and inclusion in our workplace.

Ibukun is an at-will employer.